

## PROJECT SUMMARY

Contractor to review and conform to all portions of the Contract Documents.

1. OWNER'S INFORMATION

- a.. NAME: Pleasantville Housing Authority
- b. ADDRESS: 168 North Main Street, Pleasantville, NJ 08232
- c. PHONE: 609-646-3210
- d. FAX: 609-272-1405

2. PROJECT NAME and DESCRIPTION:

The Project consists of the renovations of the 140 North and 156 North Parking Lots as shown on the drawings, including renovations to parking lots A, B, C, D and E to create van accessible spaces, and regular accessible spaces to conform to the current accessibility standards, renovations to 140 North parking lot due to a sink hole, and other "Recommended Construction" as indicated on DDMR (Duffy, Dolcy, McManus & Roesch) drawings.

Refer to Section 01010- Summary of Work for additional information

3. ARCHITECT'S INFORMATION

- a. NAME: Cristina Buendicho Architect, LLC (CBArchitect)
- b. ADDRESS: 212 Wedgewood Ct, Galloway, NJ 08205
- c. PHONE: 609-432-0940.
- d. [cristina@cb-architects.com](mailto:cristina@cb-architects.com)

4. **PREBID MEETING: Wednesday September 30th, 2020 at 11AM, strongly recommended.**  
Location: Pleasantville Housing Authority Offices, 168 North Main Street, Pleasantville, NJ 08232

5. **SITE INSPECTION: REQUIRED.** There will be a walk-thru after the pre-bid meeting.  
**ADDITIONAL SITE INSPECTION:** Bidders shall visit the site by contacting the Maintenance Supervisor Jose Andrade at 609-204-3454.

6. **QUESTIONS DURING BIDDING DUE: not later than October 1<sup>st</sup>, 2020 at 4PM, and shall be directed to the Architect at PH: 609-432-0940, [cristina@cb-architects.com](mailto:cristina@cb-architects.com).**  
**RESPONSES** in the form of Addenda or Clarifications will be posted in the Pleasantville Housing Authority website ([www.pleasantvilleha.org](http://www.pleasantvilleha.org)). The bidders shall be responsible to obtain Any and All Addenda prior to submitting their bids.

7. **BID DUE DATE: Wednesday October 14<sup>th</sup>, 2020 at 11AM. Location 168 N Main Street, Pleasantville, NJ**

8. ACCEPTANCE PERIOD: Sixty (60) calendar days from the Bid Opening Date.

9. **BID GUARANTEE:** Each Bid shall be accompanied by a Bid Guarantee in the form of a Certified Check or Bid Bond. The amount of the Bid Guarantee shall be: not less than ten (10) percent of the Bid, for Bids which are less than \$200,000.00; or \$20,000.00 for Bids from \$200,001.00 to \$400,000.00; or, five (5) per cent of the Bid for Bids greater than \$400,000.00. Bidders are hereby advised that the amount of the Bid Guarantee shall Not be more than \$20,000.00 for Bids which are in excess of \$400,000.00. Certified Checks, when used as the Bid Guarantee, shall be made payable to the Authority. Bids Bonds, when used as the Bid Guarantee, shall be issued by a Surety Company admitted to do business in the State of New Jersey and listed in United States Treasury Circular No. 570. The form of the Bid Bond shall be that found in the Project Manual.
10. **CONSENT OF SURETY:** Bidders are required to provide a "Consent of Surety to Provide Performance and Payment Bonds" with their Proposal. The form of the Consent of Surety shall be that found in the Project Manual.
11. **PERFORMANCE AND PAYMENT BOND:** The amount of the Performance and Payment Bond shall be one hundred (100) percent of the total Contract amount.
12. **CONTRACT PERIOD:**  
The contractor shall complete the work on the site as stipulated in the Notice to Proceed, within **FORTY FIVE (45) CALENDAR DAYS after** the receipt of the Notice to Proceed.
13. **LIQUIDATED DAMAGES:** FIVE HUNDRED DOLLARS (\$500.00) per calendar day.
14. **GUARANTEE PERIOD:** ONE (1) YEAR from the date of Final Acceptance of work.
15. Contractor shall provide registration with the Department of Treasure of the State of New Jersey, Division of Revenue per N.J.S.A 52:32-44, Chapter 57 of the Public Laws of 2004, and submit proof of their business registration and submit proof of business registration for all named subcontractors if the bid is awarded.
16. Contractor is responsible to obtain all required permits as well as pay for all fees.
17. Upon completion of the project, the Contractor shall furnish to the Authority certification that all Federal, State and Local requirements and regulations have been complied with in this installation.
18. Any work to be performed during other than normal working hours of 8:00 AM to 5:00 PM, Monday through Friday, except Federal Holidays, shall be approved by the Authority forty-eight (48) hours in advance.
19. Any work or tests that involve or could cause interruption or partial interruption of utility services shall be scheduled by the Contractor with the Authority at least seven (7) days in advance.
20. **Housekeeping:**
  1. Protect all Residents and Authority personnel in occupied areas from hazards of dust, noise, construction debris or other material related to the work.
  2. **COVID-19 Requirements: All contractors, subcontractors, vendors, etc. who work on site of this project are required to wear a face mask and maintain 6 Feet social distancing (when practicable). All CDC, Federal, State, and Local**

**guidelines, as updated and revised from time to time, must be met. Should contractors, subcontractors, vendors, etc. be non-compliant, they will be asked to leave the jobsite.**

3. Keep work areas clear, clean and free of loose debris and materials which could create a safety hazard or interfere with the Residents or Authority personnel.
4. Make every effort to keep dust and noise to a minimum at all times. Take special precautions to protect adjacent surfaces from damage, including excessive dust.
5. Maintain at all times access to the buildings and the parking lot.
6. Clean areas free of all construction debris.
7. The General Contractor shall take photographs of all the areas in the scope of work, and submit to the Housing Authority as a record.
8. The Contractor shall obtain and complete the State of New Jersey "Initial Project Manning Report (AA201)". The completed form must be received by the State Agency within three (3) calendar days after signing the Contract.

END OF SECTION – PROJECT SUMMARY